Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

(Revised in October 2013)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> JHANJI HEMNATH SARMA COLLEGE

1.2 Address Line 1

> JHANJI, JAMUGURI

Address Line 2

> DIST- SIVASAGAR

City/Town

>

State

> ASSAM

Pin Code

> 785683

Institution e-mail address

> jhnscollege@gmail.com

Contact Nos.

> 03772228046

Name of the Head of the Institution:

> Dr. Manjit Gogoi

Tel. No. with STD Code:

> 03772228046

Mobile:

> 9435703394

Name of the IQAC Co-ordinator:

Mr. Bidyadhar Boruah

Mobile:

8403093993

IQAC e-mail address:

jhnscollege@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* ASCOGN10688

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/12/A&A/15.2 Dated- February 19, 2016

1.5 Website address:

www.jhnscollege.edu.in/aqar

Web-link of the AQAR:

www.jhnscollege.edu.in/aqar
2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	-	2003	4 years
2	2nd Cycle	B	2.50	2016	5years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   31/03/2004

1.8 **AQAR for the year** *(for example 2010-11)*   **2016-17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR ___2016-17 submitted to NAAC on _10/01/2018

1.10 Institutional Status

    University   State [√] Central [ ] Deemed [ ] Private [ ]

    Affiliated College   Yes [√] No [ ]

    Constituent College   Yes [ ] No [√]

    Autonomous college of UGC Yes [ ] No [√]

    Regulatory Agency approved Institution   Yes [ ] No [√]

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [√] Men [ ] Women [ ]

                     Urban [ ]   Rural [√] Tribal [ ]

    Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                     Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [√]   Science [ ] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

    TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

    Others (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   [DIBRUGARH UNIVERSITY]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	8

2.11 No. of meetings with various stakeholders: No. | 12 | Faculty | 06 |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | 02 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ **Workshops/**Symposia organized by the IQAC

Total Nos. | 2 | International | | National | √ | State | | Institution Level | |

(ii) Themes

| National level Seminar on "(Re) reading of the Discourses in Contemporary Indian English Literature" and "Gandhian Philosophy and Women Empowerment" |

2.14 Significant Activities and contributions made by IQAC

1. IQAC encourage the departments to make necessary arrangement of interdepartmental class by the faculties.

2. IQAC suggested the teachers to take active part in extension activities through different cells of IQAC.

3. IQAC also encourage the teachers to provide community services for upgrading the corporate life .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Motivation of teachers for	A few teachers have taken classes in

academic activities.	feeder institution. The teachers published their research papers in various journals and most of the faculty members participated in the National Seminars.
2. Enriching students achievement.	Students participated in different inter district competitions. Two students participated in the National Republic Day programme during the year.
3. Infrastructure and beautification	Development of Infrastructure of the college is continued. Plantation and beautification programme was conducted in outside the college campus by different cells.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2			
PG Diploma	1			
Advanced Diploma				
Diploma				
Certificate	02			
Others				
Total	05			

Interdisciplinary	03		01	02
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni [√] Parents [ ] Employers [ ] Students [√]
    (On all aspects)

   Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	17	17		

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	05								

2.4 No. of Guest and Visiting faculty and Temporary faculty

	03	08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		10	
Presented papers		12	
Resource Persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> a) Exchange of teachers among the departments of the college.
>
> b) Team teaching.
>
> c) Field visit and Project based study Tour.
>
> d) Mentor system.
>
> e) Teaching through the help of LCD projector.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
    the Institution (for example: Open Text Book Assessment, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

> ➢ Book Review Competition
>
> ➢ Question Bank
>
> ➢ Open Text Book Assessment (OTBA)
>
> ➢ Observation of Internal examinations by semester monitoring committee.

2.9 No. of faculty members involved in curriculum
    restructuring/revision/syllabus development
    as member of Board of Study/Faculty/Curriculum Development workshop

05		

2.10 Average percentage of attendance of students

80% - 90%

2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	138		28	17		87.68
B.Com	12		01	07		75

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

a)   By collecting progress report on course from every departments.

b)   Through the help of "Feed back Mechanism" developed by IQAC of the college.

c)   Monitoring teaching learning process by Semester monitoring committee.

d)   Random verification of answer scripts of internal assessment by the principal ans
        Semester monitoring committee.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	

UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	06
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, **Workshops**, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	01		
Technical Staff				02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC of the College organised seminar, field study, awareness programme, publishes books, Research Journal, Project work for promoting Research climate in the institution.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		Nil	2	
Outlay in Rs. Lakhs		Nil		

3.4   Details on research publications

	International	National	Others
Peer Review Journals			02
Non-Peer Review Journals		15	12
e-Journals	1	03	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | 04 |

ii) Without ISBN No. | 04 |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons | 02 |

3.13 No. of collaborations   International | | National | | Any other | |

3.14 No. of linkages created during this year | |

3.15 Total budget for research for current year in lakhs:

From Funding agency | | From Management of University/College | |

Total | Nil |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
   and students registered under them

1

1

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [   ]   State level [40]

National level [1]   International level [   ]

3.22 No. of students participated in NCC events:

University level [52]   State level [52]

National level [30]   International level [   ]

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [1]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [05]   NSS [7]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sl No.	Programme	Date	Venue
1	Awareness Programme on Earthquake and fire Mock Drill.	23rd Sept. 2016	JHNS College
2	Awareness cum Training Programme on cashless transaction.	8th January 2017	JHNS College
3	Women's Day celebration.	8th March 2017	Maranchiga L.P. School
4	World Environment Day celebration.	5th June 2017	JHNS College
5	International Yoga Day.	21st June 2017	JHNS College
6	Workshop on Yoga.	14th June to 20th June 2017	JHNS College
7	Annual NCC Republic Day camp and the PM's Rally.	1st June to 29th June 2017	New Delhi
8	One day Trauma First Responder Training course.	9th June 2017	

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.577 acres			5.577 acres
Class rooms	**22**			22
Laboratories	03			03
Seminar Halls	02	01		03
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	32	37		69
Value of the equipment purchased during the year (Rs. in Lakhs)	5.67	2.64	UGC and Exam Fee	8.31
Others				

4.2 Computerization of administration and library

> Books are entry in SOUL for easy search, four e-Journals are subscribed. Wi-fi connection is installed for library and administrative Block.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25199		255			
Reference Books	2150		50			
e-Books						
Journals	17					
e-Journals						
Digital Database						
CD & Video	10					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	45	01	35	01	01	06	11	05
Added								06
Total	45	01	35	01		06	11	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> The College has ICT facilities with Wi-Fi connection

4.6 Amount spent on maintenance in lakhs :

  i) ICT   1.05

  ii) Campus Infrastructure and facilities   0.75

  iii) Equipments   .55

  iv) Others   .70

      Total: 3.05

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC organized various awareness and motivational programmes among students on various topics through its sub-committees.

5.2 Efforts made by the institution for tracking the progression

I. To track the progression, both internal and external examinations are conducted regularly as per university guideline.
II. Departmental seminars, group discussions and interactive discussions were organized among the students for their overall development. The performance was evaluated by the faculty members.
III. Different awards were given in various fields to meritorious students by the departments and the college to inspire the students.

5.3 (a) Total Number of students

UG	PG		Ph. D.	Others	
	KKHSOU	DDE,DU		KKHSOU	DDE,DU
542	7	33	NIL	27	38

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%			No	%
Men			Women			

	Last Year					This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
72	30	04	449	0	555	67	30	5	440	0	542

Demand ratio 299.227   Dropout % 38.85%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

| NET | 01 | SET/SLET | 01 | GATE | | CAT | |
| IAS/IPS etc | | State PSC | 01 | UPSC | | Others | |

5.6 Details of student counselling and career guidance

> Career counselling cell of the college has been organizing workshops, Lectures, Awareness Programmes for students time to time.
>
> On 3rd April 2017, a workshop was organized among students by the cell. A few faculty from Assam Rajiv Gandhi University of co-operative Management participated in the workshop as Resource persons.

No. of students benefitted

83

5.7 Details of campus placement   Nil.

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

> Nil

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 24 | National level | 38 | International level | |

No. of students participated in cultural events

State/ University level | 10 | National level | | International level | |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | | National level | | International level | |

Cultural: State/ University level | 01 | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government (OBC Scholarship)	73	2,03,670/-
Financial support from other sources (Jindal Trust)	01	9600/-
Number of students who received International/ National recognitions	03	
Free Admission of BPL Students	Nil	4,60,414/-

5.11   Student organised / initiatives

Fairs   : **State**/ University level | 01 | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 7 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision-
>
> ❖ To ensure quality education through internal and external quality evaluation and all-round development of the students community.
> ❖ To develop academic atmosphere providing skill enhancement programmes.
>
> Mission –
> ❖ Active functioning of Semester Monitoring system continuing regular assessment.
> ❖ Enhancement of participation in co-curricular activities.

6.2 Does the Institution has a management Information System

> Yes, the college recently has been installed the CMS software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> As an affiliating college, we are not directly related in curriculum construction. But we suggested for some modification from time to time to the University directly or through our representatives of different boards of Dibrugarh University.

6.3.2 Teaching and Learning

> ❖ Ensure teaching quality using proper teaching aids and monitoring the evaluation process, students feedback by semester monitoring committee.
>
> ❖ Arranging students committing and motivational programme.
>
> ❖ Inter disciplinary class arrangement by the faculty members.

6.3.3 Examination and Evaluation

> External examination and evaluation is conducted according to university norms and internal examination is conducted by department itself according to the norms of university.

6.3.4 Research and Development

> A research committee has functioning properly, last year committee received three MRP proposals and after proper examination and correction the proposal were sent to UGC and UGC sanctioned two among them.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> ❖ Initiative was taken to complete the computerization of Library.
>
> ❖ ICT class room has been started.
>
> ❖ Physical infrastructure trying to develop with UGC grant.

6.3.6 Human Resource Management

> ❖ Seminars and Workshop were conducted for teachers.
>
> ❖ Students are also guided by teachers in various activities like sports, seminar, carrier development programme etc.

6.3.7 Faculty and Staff recruitment

> ❖ Faculty and staff recruitment is done according to the UGC regulation 2010 and State Govt. Respectively.

6.3.8 Industry Interaction / Collaboration

> Skill based Course Jr. Software Developer in collaboration with NSHM UDAAN SKILLS Pvt. Ltd. with affiliating University

6.3.9 Admission of Students

❖ Advertising our potentiality.

❖ Highlight aspects of the college in the prospectus.

❖ Financial support was provided to financially weak meritorious students.

❖ Students Group insurance scheme has been provided.

6.4 Welfare schemes for

Teaching	Welfare fund was created.
Non-teaching	Welfare fund was created.
Students	Kalyani, SAF is there.

6.5 Total corpus fund generated

Nil.

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	University	√	Principal
Administrative	√	University	√	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No √

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Does not arise.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Does not arise.

6.11 Activities and support from the Alumni Association

> The construction of college canteen is completed with the financial support of Alumni Association

6.12 Activities and support from the Parent – Teacher Association

> There is no parents Teachers Association, But the positive cooperation of parents/guardians is maintained in various ways. The departments arranged guardian teachers meet to make a good relationship and awareness concerning students' upliftment

6.13 Development programmes for support staff

> Few teachers were delegated to participated in comprehensive training on CBCS programme organised at college under Dibrugarh University. The IQAC of the college also organised a one day programme on CBCS system likely to be introduced in colleges under DU from the academic session 2018-19.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The college campus is enlightened by Installation of Solar energy distribution system and Rain Water Harvesting.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Prominent academia's /Personalities were invited into various programmes in the college for the benefit of the students.
>
> 2. State Level Inter-College Student Seminar was organised and best paper presenter award was also given to motive and encourage student community for research.
>
> 3. Carrier counselling class for fifth sem students on every Saturday.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. For better attendance of students special provisions were made by the college authority.
>
> 2. Among Students Seminars, Group Discussions etc. were organized timely and continuously.
>
> 3. Ensured students participation in the youth festivals and other sports events.
>
> 4. Special classes were organised for students on Gandhian Philosophy.
>
> 5. Use of CC Camera at the time of final examination.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Organisation of State level Inter-College student seminar.
>
> 2. Morning Assembly for Spiritual Development.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> 1. Celebration of World Environment Day on 5th June 2017. This day NSS & NCC unit of the College organised Popular Talk, Painting Competition and Tree Plantation etc. in the College Campus.
>
> 2. Cleanliness in the campus is ensured through NSS, NCC and participation of the students.

7.5 Whether environmental audit was conducted?   Yes | √ | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Two days National Level Seminar on "(Re) reading of the Discourses in Contemporary Indian English Literature " was organised by the Department of English on 25th & 26th February 2017.

2. Two days National Level Seminar on "Gandhian Philosophy and Women Empowerment" was organised by the Gandhi Centre & Women Cell on 25th & 26th March 2017.

3. Celebrate Women's Day on 8th March 2017 by Women Cell and provide financial assistance to poor old women of a nearby village.

8. **Plans of institution for next year**

1. Organization of National/International Seminar/Workshop.

2. Construction of big class-rooms.

3. Organization of debating/symposia among the students.

Sri Bidyadhar Baruah
Signature of the Coordinator, IQAC

Dr. Manjit Gogoi
Signature of the Chairperson, IQAC

*** **

Organisation of State Level Inter-College Students Seminar

1. **Goal** :- To encourage and motivate the students for developing academic investigation, scientific outlook and conducting research on various issues of society.

2. **Context** :- Our present society is covered by various types of problems. Without scientific and systemic study it is impossible to overcome such problems of the society. To acquire sufficient knowledge on these problems the college encourages students' community for conducting research studies.

3. **The practice** :- The Research Cell of the college organized this state level student seminar. The organizing committee called for papers from various institutions to present the same. Total 100 students in and outside the college participate in the seminar. The participants accompanied with their guide teacher and presented paper in the seminar held on March 2017.

4. **Evidence of success** :- This seminar gives the students a new experience on how to present a seminar paper in state or national level.

5. **Problems encountered** :- All students cannot be covered to participate in a seminar because of time constraint.

Morning Assembly for Spiritual Development

1. **Goal** :- To assemble students in morning assembly for moral and spiritual development.

2. **Context** :- Importance of education is not only for preparing students to lead a good economic life, but it is the duty of education and educational institution to provide scope for moral and spiritual development. For this purpose the college organizes morning assembly among students every morning in the college auditorium.

3. **The practice**: Principal and teachers of various departments conduct morning assembly. At 8.50 am before their classes students assemble in the college auditorium and pray the almighty. After the prayer, the principal delivers a speech in brief about the thoughts of the day, good news etc. Beside this he also declares some information to students regarding examination, attendance of classes and other activities of the college.

4. **Evidence of success**: - A discipline is seen among the students and the college as well.

5. **Problems encountered:**- Although it is good effort, but not possible to ensure the involvement of all students of the college. All the students cannot attend the college at the prayer time everyday as they have to cover from distant rural areas.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
OTBA	-	Open Text Book Assessment
OTBA	-	Open Text Book Assessment
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Academic Calendar of the Jhanji H.N.S College

(From January 2016 to December 2017)

Date (s)	Events/Activities
1st January, 2017	1. Commencement of the Even Semester classes. 2. Notification of class Routine in the Departmental Notice Boards.
17th-21st January	Departmental Forum's meet.
6th-11th February	Group Discussion, Seminar for both B.A/B.Com. Programmes. (Major/Non-Major)
3rd March	Notification of the result and the Marks of the 1st Sessional Exam. On the Departmental Notice Board.
8th March	Celebration of 'International Women Day'.
20th March	Commencement of H.S. 1st year Annual Exam.
3rd-7th April	2nd Sessional Examination of B.A./B.Com. Programmes.
20th April	Notification of 2nd Sessional Marks on the Departmental Notice Board.
28th-29th April	Submission of Internal Assessment Marks of the Even Semester classes of B.A/B.Com. Programmes.
2nd-31st May	1. Commencement of 2nd ,4th and 6th Semester Examination. 2. Admission process of B.A./B.Com. 1st Semester classes.
1st-30th June	Admission of B.A./B.Com. 3rd and 5th Semester classes.
7th June	1. Commencement of 3rd and 5th Semester classes. 2. Notification of class routine in the College Notice Board.
20th-30th June	Fresher's Social.
1st-31st July	Mid Semester vacation for the teaching staff of the College.
25th July	Foundation Day of College.
1st August	Recommencement of H.S. and 1st , 3rd and 5th Semester Classes B.A/B.Com. Programmes.
8th-12th August	1st Sessional Examination.
12th August	Students' Union Election.

21st August	Last date of notification of Marks on the Departmental Notice Board.
1st-9th September	Internal Assessment of B.A./B.Com. Programmes through Group Discussion/Seminar etc.
5th September	Celebration of Teachers Day Inauguration of Departmental Wall Magazine.
1st Week of September	Guardian meeting.
18/19th September	Form fill up for B.A./B.Com. end Sem.exam.
2nd October	Celebration of Gandhi Jayanti.
4th-7th October	2nd Sessional Examination for the odd Sem. Programmes.
16th October	Notification of marks of Odd Sem. Sessional Examination.
1st-30th November	End Sem. Examination of 1st, 3rd and 5th Semester Programmes.
1st-31st December	Semester end vacation for the teaching staff.