

**TENDER DOCUMENT**

*Name Of Work*

**PART-A: TECHNICAL BID**

**Issued To:**

**M/s**.....

.....

.....

.....

**Ph/Mb No.**.....

Signature of the issuing authority with seal

**Brief description of the firm**

1. Sl.No:

2. Name of the Firm:

3. Name of owner/Partners/Directors:

4. Full particulars of office:

(a) Address:

(b) Telephone No.:

(c ) Fax No.:

(d) E-mail address:

5. Full particulars of the bankers of the firm:

a. Name of the Bank:

b. Account type:

c. Account No.:

6. Registration Details: **(Self-attested copies of all Certificates / Licenses / Permits / Registrations, etc., should be enclosed failing which the application is liable to be rejected outright)**

a. PAN/GIR No.:

b. Service tax registration No.:

- c. EPF registration No.:
- d. ESI registration No.:
- e. Labour License issued under the Contract Labour Act, 1970:

7. Details of Earnest Money Deposit

- a. Amount:
- b. DD No and Date:
- c. Drawn on bank:
- d. Valid Upto

The above format may be used to provide requisite details.

**DETAILS OF EXISTING CONTRACT**

- a. Sl.No :
- b. Name and Address of the organization:
- c. Name, Designation and contact, telephone/fax no. of the authorized contact person in charge.

**Details regarding the contract:**

**A**

- a. Value of contract (Rs.):
- b. Duration of the contract From dd/mm/yy To dd/mm/yy

**B**

- a. Value of contract (Rs.):
- b. Duration of the contract From dd/mm/yy To dd/mm/yy

Additional information, if any.

Date:

Place:

Signature of authorized person

Full Name:

Company's seal

**DECLARATION:**

I .....Son/Daughter of  
Shri ..... Proprietor/Partner/Director/Authorized Signatory  
of .....am competent to sign this declaration  
and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/document furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person.

Date:

Full Name:

Place:

Company's seal

**N.B. The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.**